

# HANGKLIP – KLEINMOND COMMUNITY POLICE FORUM

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**HANGKLIP-KLEINMOND COMMUNITY POLICE FORUM  
MEETING TO BE HELD ON 28 APRIL 2016 AT  
18H00 IN THE CRASSULA HALL, BETTY'S BAY  
AGENDA**

- 1. Welcome**
- 2. Present and Apologies**
- 3. Correspondence**
- 4. Chairman's Report - Edward Richards**
- 5. Project Announcement - Johan Carstens**
- 6. Public Relations - Roles & Responsibilities - Wendy Tawse**
- 7. Victim Empowerment Programme - Wendy Tawse**
- 8. SAPS Crime Overview - W/O Jaco van Wyk**
- 9. Neighbourhood Watch - Report back on progress made**
  - Kleinmond**
  - Pringle Bay**
  - Rooi Els**
  - Betty's Bay**
- 10. Civilian Oversight Report - Expanded Partnership Programme**
- 11. Date of next meeting - 23 June 2016 @ 18:00, Community Centre, Kleinmond**
- 12. General**
- 13. Closure**



# Chairperson's Feedback

- 22 October 2015 – Election of Exco at Kleinmond Town Hall
- Chairperson: Edward Richards
- Vice Chairperson: Violet Bussot
- Secretary : ME Hoffman
- Treasurer: Graham Utton
- Project Coordinator: Johan Carstens
- Public Relations: Wendy Tawse



# Chairperson's Feedback

## Aims and Objectives:

- establish and maintain a partnership between the community and SAPS;
- promote communication between SAPS and the community;
- promote co-operation between SAPS and the community in fulfilling the needs of the community regarding policing;
- improve the rendering of Police Services to the community at National, Provincial, Cluster and Local Levels;
- promote transparency and accountability of the Service to the community; and
- promote joint problem-identification and solving with the SAPS and the community;
- to further accomplish the aims and objectives;
- promote co-operation between the South African Police Service the Local Community, other Law Enforcement Agencies, Community Safety Structures, Victim Support Structures, Community-based Organizations and Institutions and the Municipal Police Service.



# Chairperson's Feedback

## Aims and Objectives:

- promote respect for human rights within the ranks of the SAPS, the Local Community, other Law Enforcement Agencies, Community Safety Structures, Victim Support structures, Community-based Organizations and Institutions and the Municipal Police Service.
- negotiate and co-operate with other Institutions at Local, Cluster, Provincial and National Level in order to promote the aims and objectives of the Forums and Boards,
- mobilize the community and organizations in the community to join the Forums, Sub-Forums, Community Safety Structures and Victim Support Structures;
- assist with the initiation and co-ordination of social crime prevention programmes and projects in conjunction with SAPS, other State Departments, Law Enforcement Agencies, Municipal Police Service and other CPF Structures.
- request the Service to account on the achievement of the objectives in terms of Section 205(3) of the Constitution of the Republic of South Africa.



# Chairperson's Feedback

## Inhouse Tasking:

- a. Notification of Establishment of Forum and names of Executive Committee and minutes of the meeting, forwarded to the Cluster Commander as per Constitution 8.1.6.
- b. Ensure the keeping of proper minutes and records electronically with backup for 3 years as per Constitution 8.1.12. (Previous records?).
- c. Minutes of Forum meetings to be submitted by Station Commander / Cluster Commander within 7 days to responsible person in Office of the Provincial Commissioner. (8.1.13).
- d. Compile a community safety plan for the financial year. (Previous plan?) (8.4.5.)
  - i. Convene Police Priority Needs Meeting to identify police Priority needs. (8.4.5.1.)
  - ii. Report on achievements in terms of previous Community Safety Plan. (8.4.5.2)
  - iii. Adhere to Procedure as per Constitution 8.4.5.3./4.
- e. Adopt a code of conduct for the forum. (*Refer Point 22 of Constitution*)
- f. Duties of elected positions in CPF – (*Point 13 – 19 of Constitution*).



# Chairperson's Feedback

## Activities / Meetings:

- Weekly Jocom meetings,
- Overberg Cluster Board meetings
- EPP Training
- DOCS consultative workshop on Draft Regulations to the Community Safety Act,
- Kleinmond Street Watch AGM
- Meetings with different neighbourhood watches,
- Monthly CPF meetings
- Project Planning



# Chairperson's Feedback

## Current priorities:

- Build healthy relations between the community and SAPS,
- Establish channels for communication,
- Expand CPF membership,
- Establish Sub-forums in different communities,
- Victim Empowerment Programme,
- Neighbourhood Watch registrations
- Project Station Upgrade,





## Duties of the Public Relations Officer

The Public Relations Officer shall:

- be responsible for the publicity of the Forum or Board, its activities and successes;
- facilitate the communication between the media and the Forum or Board;
- ensure that there is adequate community participation in activities of the Forum or Board;
- be responsible for the communication strategy of the Forum or Board;
- keep record of all media and community coverage;
- liaise with the SAPS counterparts to keep each other informed of media statements and enquiries relating to the Forum or Board;
- only communicate on behalf of the Forum or Board with the authority of the Executive;
- No statutory member may be appointed as a Public Relations Officer for the Forum or the Board;



## Victim Empowerment Programme

- Victim Empowerment is a national priority with all Government departments working in partnership with Non Governmental Organisations (NGO's) and Community Based Organisations (CBO's) to improve services to victims of crime and violence.
- Victim Support Programme is an important part of any Victim Empowerment Programme which usually provides; emotional support, and referral to other counselling services if required.
- The Department of Community Safety, South African Police Service, Western Cape Community Police Board, Business Against Crime and SPAR have taken an initiative to work in partnership, and are proud to have played a central role in developing the Community Based Victim Support Programme and establish victim friendly facilities and volunteer networks at police stations.



# Victim Empowerment Programme

## What is Victim Empowerment?

Crime violates the Human Rights of a Victim.

Often the Human Rights of the victim have been forgotten -now is the time to set that right

- a. A victim is anyone who has suffered harm or loss as a result of crime.
- b. Victim Empowerment is about making it possible for a victim of crime to heal and move on from the crime with the least possible harm or loss.
- c. It is the process of making sure that the victim is empowered to contribute to a process of restorative justice, by entrenching internationally accepted basic victim's rights as agreed by the United Nations



# Victim Empowerment Programme

## Responsibilities of VS Volunteer Coordinator

- a) Report to VSMC, CPF, and Provincial VS Coordinator re VS scheme
- b) Recruitment of volunteers
- c) Arranging VS training for volunteers
- d) Arranging & attending monthly supervision & debriefing of volunteers
- e) Managing & supervising the volunteers
- f) Managing the duty roster of volunteers
- g) Liaising with service providers & referring victims appropriately
- h) Admin, record keeping & statistics
- i) Managing VS Room with SAPS VEP Officer
- j) Attending SAPS station & CPF meetings
- k) In consultation with VSMC, launch public awareness campaigns and market service



# Expanded Partnership Programme

This is a flagship programme of the Western Cape Government, Department of Community Safety.

The EPP is aimed at:

- Increasing the efficiency and sustainability of CPF's in the Western Cape Province;
- Promote civilian oversight over the local police;
- Providing a funding model to sustain CPF's with regards to implementing crime prevention awareness, campaigns, projects;
- Strengthening the CPF to focus on its core business;
- The setting of minimum standards of service delivery;
- Providing an early alert system that will identify problem solving matters; and
- Keeping the police accountable to the local safety needs.

The EPP intends to promote the activities and functions of CPF's, building strong civil society structures which is critical to the success of safer communities.