

**MINUTES OF A MEETING OF THE BBRA HELD ON:** Tuesday 27 April 2021

**WELCOME AND ANNOUNCEMENTS:** The chairperson, Bill Steyn, welcomed all.

**IN ATTENDANCE:** Bill Steyn (BS); Adrian de Kock (AdK); Karon Scholefield (KS ); Werner Zybrands (WZ); Rob Boyd (RoB); Richard Starke (RS) ; Louis Wessels (LW); Fanie Krige (FK).

**ABSENT:** Charmaine Resandt (CR).

**APOLOGIES:** Jorika Rabie (JR) Liz Buncker (LB); Renee Bish (RB); Carol Clark (CC); Wendy Lucas (WL);

**CONFIRMATION OF MINUTES:** That the minutes of the meeting held on 30 March 2021 be adopted. With the following corrections:

Item 6.1 Site meeting still to be held.

Jorika Rabie (JR) attended the previous meeting.

Item 7.2 with the addition of: “Fanie Krige to establish a business forum for the BB CBD to enable representation on the baboon management group failing which the business sector would not be represented”

**MATTERS ARISING FROM PREVIOUS MINUTES:** These matters were dealt with below.

**WARD COMMITTEE REPORT BACK:**

None.

**NOTE:** All matters indicated as **COMPLETED** will be removed from next agenda and minutes.

ITEM NO	PORTFOLIO	DECISION	ACTION STEPS	RESP PERSON	TARGET DATE	PROGRESS
1. 1.1	CHAIRPERSON'S REPORT OM draft Budget 2021/22	That the draft response prepared by WZ be submitted	Submit response	B/S WZ	29/4	.
1.2	Colleen Johnson , Morne's assistant, to take over from him at ER24 as he is leaving Pringle Bay	That the information be noted	Noted	BS	N/A	
1.3	Water leaks need to be reported either office hours or after hours	That water leaks be reported		All	On-going	
2. 2.1	FINANCE Statements circulated in advance. (Attached as annexure A)	Noted	None	AdK	N/A	N/A
3. 3.1	MUNICIPAL LIAISON Monthly newsletter Inputs from portfolio holders required	That contributions be submitted by all portfolio holders	1.Submit contributions 2. Incorporate contributions	All WZ	30/4/2021 5/5	
3.2	Draft integrated waste management by-law	That the comments prepared by WZ be submitted	Submit comments	WZ	30/4	
4	WEBSITE BBRA website not as user friendly as the Pringle Bay one.	That the possibility of improving BBRA website be investigated	Conduct investigation by using Don Ingle and Gerhard Bruce	WL WL and webmast er	30/3/2021 25/5	Service provider and domain name renewed for another year WL busy with review of current website to get new site map and framework in place and then do design.
5 5.1	DUNES, BEACHES, AMENITIES Funding	That the	1. Develop	WL		