

**MINUTES OF A MEETING OF THE BBRA HELD ON:** Tuesday 3 August 2021 (Postponed from 27 July due to Covid)

**WELCOME AND ANNOUNCEMENTS:** The chairperson, Bill Steyn, welcomed all.

**IN ATTENDANCE:** Bill Steyn (BS); Adrian de Kock (AdK); Karon Scholefield (KS ); Werner Zybrands (WZ); Richard Starke (RS) ; Fanie Krige (FK); Liz Buncker(LB) Rob Boyd(RoB); Jorika Rabie (JR); Renee Bish (RB); Carol Clark (CC); Wendy Lucas (WL).

**APOLOGIES:** Louis Wessels (LW)

**ABSENT:** Charmaine Resandt (CR).

**CONFIRMATION OF MINUTES:** LB pointed that items 6 to 9 the minutes of the meeting held on 25 May 2021 had apparently been inadvertently deleted.

Resolved: That the minutes of the meeting held on 25 May 2021 be adopted subject thereto that the deleted items 6 to 9 be captured in the current minutes.

**MATTERS ARISING FROM PREVIOUS MINUTES:** These matters were dealt with below.

**WARD COMMITTEE REPORT BACK:** None as no ward committee meetings took place during last two months due to Covid.

**NOTE:** All matters indicated as **COMPLETED** will be removed from next agenda and minutes.

ITEM NO	PORTFOLIO	DECISION	ACTION STEPS	RESP PERSON	TARGET DATE	PROGRESS
1. 1.1	CHAIRPERSON'S REPORT No ward committee meetings held for the past 2 months.	Noted				
2. 2.1	FINANCE Statements circulated in advance. (Attached as annexure A)	Noted The Fire book balance to be re-allocated.	None	AdK	N/A	N/A
3. 3.1	MUNICIPAL LIAISON Monthly newsletter Inputs from portfolio holders required	That contributions be submitted by all portfolio holders	1.Submit contributions 2. Incorporate contributions	All WZ	7/8/2021 10/8	
4 4.1	WEBSITE BBRA website not as user friendly as the Pringle Bay one.	That the possibility of improving BBRA website be investigated		WL and webmaster	31/8	Proposed wireframe for content categories tabled and adopted with HCCC forming part of Community and Culture
4.2	Facebook	That the analysis of the feedback be noted	Continue with analysis	WL	31/8	
5 5.1	DUNES, BEACHES, AMENITIES  The boardwalk at Dawidskraal not wheelchair-friendly	That the possibility of completing the boardwalk and making it wheelchair friendly be taken up with the MUN.	Interact with the Mun	WL		Planks replaced. <b>COMPLETED</b>
5.2	The braai facilities at Dawidskraal	That the possibility of completing the braai facilities be taken up with the MUN.	Conduct a risk assessment	RS LB JP	31/8	RS prepared drawings (attached) for