

MINUTES OF A MEETING OF THE BBRA HELD ON: Tuesday 26 October 2021

WELCOME AND ANNOUNCEMENTS: The chairperson, Bill Steyn, welcomed all.

IN ATTENDANCE: Bill Steyn (BS); Adrian de Kock (AdK); Karon Scholefield (KS); Werner Zybrands (WZ); Fanie Krige (FK (LB) Rob Boyd(RoB); Renee Bish (RB); Carol Clark (CC); Louis Wessels (LW)

APOLOGIES: Jorika Rabie (JR); Liz Buncker (LB); Wendy Lucas(WL); Richard Starke (RS); Renee Bish (RB)

ABSENT:

CONFIRMATION OF MINUTES:

Resolved: That the minutes of the meeting held on 28 September 2021 be adopted.

MATTERS ARISING FROM PREVIOUS MINUTES: These matters were dealt with below.

WARD COMMITTEE REPORT BACK: BS reported that as there was no meeting he had nothing to report. A meeting will be held on 16 November to elect members for the ward committee

NOTE: 1. All matters indicated as **COMPLETED** will be removed from next agenda and minutes.

2. Overstrand Municipality= OM

ITEM	PORTFOLIO	DECISION	ACTION STEPS	RESP	TARGET DATE	PROGRESS
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NO				PERSON		
1. 1.1	CHAIRPERSON'S REPORT Refer to ward committee report above.	Noted	None	BS	On-going	
2. 2.1	FINANCE Statements circulated in advance. (Attached as annexure A)	Noted	None	AdK	N/A	N/A
3. 3.1	MUNICIPAL LIAISON Monthly newsletter Inputs from portfolio holders required	That contributions be submitted by all portfolio holders. That the November issue be combined with the December issue after the AGM	1.Submit contributions 2. Incorporate contributions Noted	All WZ All WZ	30/10/2021 31/10/2021	
4 4.1	WEBSITE BBRA website requires updating and being more user friendly	That the improvement of the BBRA website be noted with appreciation.		WL and webmaster	On-going	Improved design working well
4.2	Facebook	That the analysis of the feedback be noted	Continue with analysis and report in newsletter	WL WZ	31/10	COMPLETED

5	DUNES, BEACHES, AMENITIES					
5.1	The braai facilities at Dawidskraal present a fire hazard	That the risk be assessed and an alternative be investigated	Conduct a risk assessment and suggest alternatives e g removal of existing braais and replace with a communal facility in a safe spot.	RS FK	30/11	FK to place on ward committee agenda re fire risk. LB – fire report submitted.
5.2	Boardwalk at Bass lake washed away	That it be noted that RS had reported to OM	Follow up with OM	RS LB JR	30/11	Municipality partially repaired boardwalk. Reeds need to be thinned out.
5.3	Beach/coastal clean-ups planned for Environmental Day/month	That the various clean-up actions be supported and publicised	Organise and publicise clean-ups	WL WZ	N/A	COMPLETED
6	ROADS & STORMWATER	That the gravel/tarred roads evaluations be presented at a meeting with various senior municipal officials on 1 September	.Arrange meeting with OM to develop a strategy and master plan	RS RoB WZ	30/11	Meeting held on 1 September was very positive. Report from Director Roderick Williams still awaited. Various roads upgraded and dustproofed.
7	CONSERVATION					
7.1	Baboon monitoring	That the BLG meetings be attended by BBRA representatives	Attend BLG meetings	RB CC	30/11	Regular meetings held with HWS only doing presentations.

7.2	BB Conservancy	That the revival of the BB Conservancy be promoted	Represent BBRA at Conservancy meetings	CC	30/11	Participation in Great Southern BioBlitz resulted in 2 6 900 photos by 141 people.. Public bins being fitted with baboon proof locks.
8	PROPERTY, PLANNING & DEVELOPMENT					
8.1	Property report	That regular reports on problem buildings be submitted	Compile reports Follow up with OM.	KS WZ	30/11 15/11	Report tabled. Municipal Court now operational but still arrear summonses/cases.
8.2	Building line relaxation on erf 4048 Gladiolus	That the application be supported	Inform OM	KS	8/10	COMPLETED
8.3	Glen Craig application to convert to dementia facility	That the application be supported due to proven need and footprint not being enlarged	Inform OM of decision	KS	26/10	COMPLETED
9	WATER, WASTE AND SANITATION					
9.1	Main water line replacement/upgrading			RoB/RS	Ongoing	Project progressing well.
9.2	Upgrading of Kleinmond waste water treatment plant	That RoB represent BBRA for the EIA	Submit comments	RoB	Ongoing	RoB's comments well received and will be incorporated by consultants COMPLETED
10	FIRE & EMERGENCY					
10.1	Erf 2688 below Disa	That the information	Follow up on a regular basis	WZ	On-going	WZ had meeting with Town

	camp site on Clarence Drive identified as suitable for a local fire house.	be noted and actively pursued.	with Municipality that project is proceeded with.			Planner Hanneen V D Stoep who is interacting with OM property division
10.2	Overgrown vacant erven and municipal properties	Noted	Follow up on enforcement.	LB/JR FK	30/11	No feedback.
10.3	Dawidskraal riverbed overgrown	That OM be requested to remove vegetation	Follow up and report	FK	30/11	FK still to report
10.4	Draft policy on fire wise clearing of plots	That it be noted that comments had been submitted in past	Submit further comments if deemed necessary	All	30/11	CC submitted comments
10.5	Fire reports/ call outs on social media instead of directed to Fire Dept	That the correct protocol be publicised	Publish item in newsletter	LB WZ	4/10	COMPLETED
11 11.1	SECURITY & CPF &NHW NHW active	That it be noted that	Monitor all aspects of	BS	On-going	JOCOM is operational.

11.2	Poaching problems	NHW is active and growing	portfolio continuously. Observe and report activities on a regular basis to authorities	BS	On-going	NHW active – incidents of gender-based violence and arrests made by SAPS Watsonia a hotspot for poachers but being attended to.
12	COMMUNITY /CULTURAL					
12.1	Further talks to be held.	That talks be continued at about one per month after lockdown restrictions have been eased	Arrange further speakers	LW	On-going	LW's talk on Antarctica on 18 October huge success. Next talk on 24/11 by Dr Vic Hamilton-Atwell on "Fynbos and Fires"
12.2	Emergency first aid and rescue (EFAR)	That the concept be supported	Identify an NPO to drive this initiative. Raise matter at next ward committee meeting	BS BS/FK	30/11 30/11	Waiting for feed-back. FK to meet with provincial representative.

13.	CRASSULA HALL OM to effect repairs to roof and ceiling	Noted	None	AdK	30/11	Contractor appointed. Work schedule to take bookings into account
14 14.1	GENERAL/ADDITIONAL Review of Constitution Some provisions require a review e g composition of committee and of an executive committee	That all proposed amendments to the constitution be submitted to AdK	View constitution on website and suggest improvements/amendments	All	11/12	Clarify Committee vs Exco Exco members = permanent residents Committee members minimum of 6 months permanent residency Quorum of Committee a majority of members elected at AGM In future only property owners as members.
14.2	Vacancies	That it be noted that WZ; RS; BS and also LW will step down at AGM.	Identify possible replacements and invite to in the interim attend as observers.	All	On-going	Prospective committee members to be nominated 7 days prior to AGM and also to submit CVs
15	Closure	That the next meeting be held on 30 November at 16h30				The meeting closed at 17h45